

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____



**Wednesday, August 16, 2023
REGULAR MEETING MINUTES**

BRIGHT LOCAL SCHOOLS
Location: Whiteoak High School
Time: 6:00 p.m.

1. Welcome/Opening

Subject **A. Welcoming**
Meeting Aug 16, 2023 - REGULAR MEETING MINUTES
Category 1. Welcome/Opening
Access Public
Type Procedural

The Bright Local School District Board of Education welcomes participation from the voters and taxpayers of the District. Each regular meeting has an item on the agenda that allows for "recognition of guests and visitors". The Board desires citizens of the district to attend its meetings so that they become better acquainted with the operations and programs of the schools and so that the Board may have an opportunity to hear the wishes and ideas of the public.

At this time on the regular agenda, the public may address the Board of Education. The Board of Education's adopted policy requires that any group with the same interests have a spokesperson and that a 5-minute time limit will be allowed for that group spokesperson to address the Board for this discussion. Public participation is restricted to this item on the agenda. All other items on the agenda are for discussion by the Board of Education members only, unless there has been a request to be placed on the agenda. We ask for your cooperation so that school district business may be handled efficiently and in a timely manner.

Subject **B. Announcements**
Meeting Aug 16, 2023 - REGULAR MEETING MINUTES
Category 1. Welcome/Opening
Access Public
Type Procedural

This meeting is being digitally recorded.

Subject **C. Roll Call**
Meeting Aug 16, 2023 - REGULAR MEETING MINUTES
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Type Procedural
 Steve Cox, Board Member
 Tammy Hauke, Board Member
 Angie Wright, Board Member
 John Gillespie, Board Member (arrived 6:15 pm)
 Jobey Lucas, Board Member
 Jason Iles, Superintendent
 Jeff Rowley, Treasurer
 John P.Gauche, HS/JH Principal
 Whitney Gobin, Elementary Principal
 Lisa Beresford, Special Service Coordinator
 Debbie Robertson, Food Service Coordinator
 Sarah Barnes, Bright PTO
 9 Guest

Subject D. Pledge of Allegiance

Meeting Aug 16, 2023 - REGULAR MEETING MINUTES

Category 1. Welcome/Opening

Access Public

Type Procedural

"I pledge allegiance to the flag of the United States of America,
 and to the republic for which it stands, one nation under God,
 indivisible, with liberty and justice for all."

Subject E. Recognitions

Meeting Aug 16, 2023 - REGULAR MEETING MINUTES

Category 1. Welcome/Opening

Access Public

Type Information

Mr. Iles introduced Mrs. Gobin who recognized Milo Greenwood and Dade Foster, both who received a perfect score on the State 4th Grade Math Test.

2. Adoption of Agenda

Subject A. Adoptions Of Agenda

Meeting Aug 16, 2023 - REGULAR MEETING MINUTES

Category 2. Adoption of Agenda

Access Public

Type Action

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Recommended Action **(Resol. #051-2023)** Motion to adopt the agenda for the August 16th, 2023 Board of Education regular board meeting as presented.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mr. Cox	X		X		
Mr. Gillespie					
Mrs. Hauke		X	X		
Mr. Lucas			X		
Mrs. Wright			X		

3. Administrative/Committee Reports

Subject A. Superintendent-Jason Iles
Meeting Aug 16, 2023 - REGULAR MEETING MINUTES
Category 3. Administrative/Committee Reports
Access Public
Type Information, Reports

- Opening Days/Open House-Update; Back-to-school bash was a great success, and open houses were well attended.
- Enrollment #s- Open Enrollments-Approval Denials - we are currently at 750 students enrolled K-12. There were some open enrollment applications that were denied due to not meeting the open enrollment policy guidelines.
- District Report Card overview: 4.5 out of 5 is great accomplishment for the District, and more indicators such as Gifted will be released in October.
- School Safety/Leadership/Admin/Transportation Meetings; Each of the teams have been meeting and setting visions and goals for the District and setting expectations. A safety meeting is scheduled for next Monday, August 21 with the safety team from both buildings.
- Transition Process; Has gone smoothly and much appreciation for the support and direction.
- Communication Avenues-Newsletter has gone out to social media platforms to help keep the board, district staff and community informed on important stories and items of interest. Facebook appears to be reaching the most contacts.
- Atomic Credit Union; both buildings have been approved for institutions; both building teams have begun the process of interviewing students and workers to get operation started in each building. They also do offer small loans to those older students who qualify.
- Partnerships: Mr. Iles has a meeting set up with Diane Setty with First State Bank and a few others to establish community support partnerships, and looking for support in getting new digital signs for both buildings.
- HB 33 Update-Home School Requirements; They have changed all the requirements, and a much more relaxed direction, with school District having not say in attendance or other matters.
- PD Requirements
 - All Staff Erins Law - for all staff and students.
 - PBIS Tier I Training - for all school staff.

Subject B. Legislative Liaison Report- Mr. Steve Cox
Meeting Aug 16, 2023 - REGULAR MEETING MINUTES
Category 3. Administrative/Committee Reports
Access Public

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Type Information

Mr. Cox noted that HB33 has begun a process of completely gutted ODE of their original functions, even renaming it to DEW. Intent is to combine education and workforce development.

Subject C. Southern Hills Career & Technical Center Report-Mr. Steve Cox

Meeting Aug 16, 2023 - REGULAR MEETING MINUTES

Category 3. Administrative/Committee Reports

Access Public

Type Information

Mr. Cox noted that they have over 500 students enrolled for this school year. Mr. Iles noted we have 29 students attending from Bright Local.

Subject D. High School Principal's Report- JP Gauche

Meeting Aug 16, 2023 - REGULAR MEETING MINUTES

Category 3. Administrative/Committee Reports

Access Public

Type Information

- 1. Extracurriculars
 - a. Golf season is in full swing
 - i. 4 Matches so far
 - ii. Next Match @ Hillsboro Elks August 22nd
 - b. JV Soccer - @ Lynchburg August 16th
 - c. JH Volleyball -
 - i. Scrimmage @ Eastern Brown - August 16th
 - ii. 1st game @ Manchester August 24th
 - d. HS Volleyball
 - i. Preview August 11th @ Fayetteville
 - ii. Highland County Spike and Dig August 19th
 - e. Band camp August 7th - 11th
 - f. Cross Country
 - i. First, meet on August 19th
- 2. Teachers in the building for the past 3 weeks getting ready for school
 - a. 1st day for teachers was August 14th
 - b. Open House
 - i. August 15th
 - 1. Schedules
 - 2. Chromebooks
 - 3. Lockers
- 3. Atomic Credit Union
 - a. Setting up in the Library
 - b. Will start handing out applications to get student workers
 - c. Training for those students will start after the fair break

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File Attachments
[Board Meeting Notes 8_16.pdf \(34 KB\)](#)

Subject E. Elementary Principal Report- Whitney Gobin

Meeting Aug 16, 2023 - REGULAR MEETING MINUTES

Category 3. Administrative/Committee Reports

Access Public

Type Information

Special Recognitions: Perfect Scores on State Tests!!! Dade Foster and Milo Greenwood!!

Awesome turn out for the Back to School Bash!! Huge thanks to the PTL and everyone that attended!!

Lots of new enrollments! Currently at 450ish at Bright ES.

Fantastic Open House. Lots of community entities and excited families.

Soccer is already in full swing.

I am super proud of our teachers, and staff for the time that they put in to make sure that everything is ready to roll the second that the kids walk in the door. So much time up front to make things smooth. This does not go unnoticed and is very appreciated!!

File Attachments
[Aug 23 Elementary Board Update.pdf \(238 KB\)](#)

Subject F. Food Service- Debbie Robertson

Meeting Aug 16, 2023 - REGULAR MEETING MINUTES

Category 3. Administrative/Committee Reports

Access Public

Type Information

- Mrs. Robertson reported that there was a lot of food available at the Back-to-School Bash thanks to the Free Store Foodbank.
- District received word that the USDA is going to provide free meals to not only those who qualify for free but to the those who would otherwise be reduced as well. This will not begin until November, but she and Mr. Rowley discuss the matter, and have decided to go ahead and provide free meals to both groups from the start of the school year with district cover the cost on the reduced until the Federal reimbursement goes into action.
- The District is now using a new on-line interactive menu platform that gives all of the nutritional information about each meal and item being served in our cafeteria's each day.
- Mrs. Robertson reported that the new lift tables the kitchens received as part of the BWC Safety Grant are too tall to fit through the cooler doors, she is going to contact our BWC representative to see if there is anything we can do to correct the situation.

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- Hobart Services was in and inspected the dishwasher at the elementary due to the issues they have been having with its operation since purchased last year. They found and fixed several sealing and alignment issues which they fixed, except for the vent fan on the roof which Genesis Mechanical is scheduled to address.
- Hobart sent a few different annual maintenance agreement proposals for all the equipment in each kitchen which Debbie will be reviewing and making a decision on.
 - Mr. Cox asked who normally works on the equipment in the kitchens. Mr. Iles noted that it depends on what it is, and if our maintenance staff can perform the work themselves. He noted for example that the vent fan to the ES dishwasher appears to not have been working for quite some time, and even had nest built inside it, and the original installation appears to have not been sufficient, but that the new one has to be calibrated with the dishwasher, which would take a professional knowledgeable about that.
 - Mr. Cox noted that a maintenance agreement sounded like the best route and could save us money in the long run.

Subject **G. Transportation- Lynn Decker**

Meeting Aug 16, 2023 - REGULAR MEETING MINUTES

Category 3. Administrative/Committee Reports

Access Public

Type Information

- Mr. Iles reported that the first day of transportation for the new school year went smooth.
- Mr. Decker is stretched extremely thin trying to keep up with route configurations, vehicle maintenance, as well as drive, but he always takes care of things, and does whatever he can to make sure our students' needs are met.
- Mr. Iles reported that we have one full-time driver who reported they will be out on medical leave for at least the next 3 months.
- Mrs. Wright asked why each bus driver was handing out to parents to fill out, if they are also filling them out online through Final Forms. Mr. Iles will get with Mr. Decker to see if we are in fact duplicating a step.

Subject **H. Special Education/Preschool- Lisa Beresford**

Meeting Aug 16, 2023 - REGULAR MEETING MINUTES

Category 3. Administrative/Committee Reports

Access Public

Type Information

Mrs. Beresford reported that we have taken in several new students with 504 and IEP plans, but all the intervention staff despite having full caseloads in ready for the new school year.

4. Financial Reports/Resolutions

Subject **A. Approval of July 19, 2023 minutes.**

Meeting Aug 16, 2023 - REGULAR MEETING MINUTES

Category 4. Financial Reports/Resolutions

Access Public

Type Action

Recommended Action Motion to approve of the Board of Education minutes of the July 19, 2023 Regular meeting as presented.

Admin Content

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See discussion draft of minutes attached.

Administrative File Attachments
[Regular Meeting July 19, 2023.pdf \(275 KB\)](#)

Subject **B. Financial Reports**

Meeting Aug 16, 2023 - REGULAR MEETING MINUTES

Category 4. Financial Reports/Resolutions

Access Public

Type Action

Recommended Action Motion to approve of the financial reports of the month ending July 31, 2023 as presented.

Admin Content

Please review the attached "Treasurer Detail Report", and the following supporting documents:

- 1) A1 - Cash Reconciliation Report
- 2) A2 - Cash Balance Summary Report
- 3) B - Disbursement Summary Report (monthly checks)
- 4) C - Appropriation Summary Report (General fund only)
- 5) D - Receipt Listing (monthly receipts)

Administrative File Attachments
[A_Treasurer Detail Report for Aug 16 2023.pdf \(116 KB\)](#)
[A1_Cash Reconciliation as of July 31, 2023 signed.pdf \(35 KB\)](#)
[A2_Cash Summary Report Jul 23.pdf \(46 KB\)](#)
[B_Disbursement Summary Report Jul 23.pdf \(43 KB\)](#)
[C_Appropriation Summary Report Board Jul 23.pdf \(28 KB\)](#)
[D_Receipt Listing Jul 23.pdf \(47 KB\)](#)

Subject **C. Revenue and Appropriations Modifications**

Meeting Aug 16, 2023 - REGULAR MEETING MINUTES

Category 4. Financial Reports/Resolutions

Access Public

Type Action

Recommended Action Motion to approve the revenue and appropriation modifications as presented.

Admin Content

See attached Adjustment Report "E".

Administrative File Attachments
[E1_Budget Transaction Adjustments Jul 23.pdf \(54 KB\)](#)

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E2_Anticipated Revenue Transaction Adjustments Jul 23.pdf (36 KB)

Subject D. Donations

Meeting Aug 16, 2023 - REGULAR MEETING MINUTES

Category 4. Financial Reports/Resolutions

Access Public

Type Action

Recommended Action Motion to approve Gifts and Donations received as presented.

- Donation from Southwestern City Schools, Grove City Ohio ELA
 - AP 11 & 12th grade textbooks
- Donors Choose funded by Debra Roades Kubiet and matched by The Bill and Melinda Gates Foundation in the total amount of \$5,930.85 to provide such things as 3-Book Carts, 3-Bookcase Cabinet, 1-Mobile Media Cart, 14-Rectangle Tables w/adj legs, 1-Foodi Air Fryer, 2-Non-Stick Bake sets, 1-Countertop Ice Maker, 1-Pressure Cooker, and various cookware and food prep items.

File Attachments

- [IMG_20230420_064641915.jpg \(2,982 KB\)](#)
- [IMG_20230420_064638584.jpg \(3,127 KB\)](#)

Subject E. Commercial Paper Compliance

Meeting Aug 16, 2023 - REGULAR MEETING MINUTES

Category 4. Financial Reports/Resolutions

Access Public

Type Action (Consent)

Admin Content

Pursuant to the ORC Section 135.142 please find attached the District's required reporting of Commercial Paper Transactions for Fiscal Year 23 showing we made \$23,033.02 in earnings from commercial paper purchases and sales:

Administrative File Attachments
[Bright Local Schools Commercial Paper & Bankers Acceptances Reports FY23.pdf \(43 KB\)](#)

Subject F. Special Service Contract - Clermont County

Meeting Aug 16, 2023 - REGULAR MEETING MINUTES

Category 4. Financial Reports/Resolutions

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Access Public
 Type Action
 Recommended Action Motion to approve the service agreement with Clermont County ESC for \$47,150 per student attending SoComm Services at CEC North for 23-24 school year.

Admin Content
 Currently there are 2 students enrolled to attend CEC North, for a total cost of \$94,300. See attached contract.

Administrative File Attachments
 CEC North Service Agreement FY24.pdf (63 KB)

Subject G. Approval of Financial Reports and Resolutions.

Meeting Aug 16, 2023 - REGULAR MEETING MINUTES

Category 4. Financial Reports/Resolutions

Access Public

Type Action

Recommended Action **(Resol. #052-2023)** Motion to approve the Financial Reports and Resolutions items as presented.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mr. Cox			X		
Mr. Gillespie	X		X		
Mrs. Hauke			X		
Mr. Lucas		X	X		
Mrs. Wright			X		

5. Facilities and Transportation

Subject A. Facilities and Transportation

Meeting Aug 16, 2023 - REGULAR MEETING MINUTES

Category 5. Facilities and Transportation

Access Public

Type Information

Facilities Maintenance

- Items Completed
- Building power washing/clean up
 - Shrub removal at HS
 - Maintaining waste water area

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- Storage building has been cleaned
- Summer Cleaning
- Kiln Installed-Electric/Vent

Items that need attention

- HS basement; issue with groundwater from lot seeping into basement.
- Wastewater area; to meet with Jeremy Norris to get a professional opinion on what needs done.
- Bus garage drainage; Would like to see catch basin or similar drain installed in low area, get the dirt pile removed, shrub trees removed, etc.
- Dishwasher
- Propane area @ HS; fence repaired, weeds and growth controlled.
- Tree trimming at ELEM
- Building crack @ Elem on south side of building.
- *Lack of Keys/New staff

Facilities

- Schematics for power to poles for New Cameras at elementary building.
- Door Sensors and Closures; Items have been ordered but are on back-order and not due in until around fair week.

Transportation

- Purchased a used 2019 Dodge Grand Caravan with 65,229 Miles from Brown County Motors for \$19,000.00. Emergency need due to the transit van still being in the body shop for repairs.

6. Education /Curriculum/Instruction

Subject **A. Instructional Materials**

Meeting Aug 16, 2023 - REGULAR MEETING MINUTES

Category 6. Education/Curriculum/Instruction

Access Public

Type Information

ALG I- Purchasing of SAVVAS Algebra I materials for Instruction.

1 Year digital license and workbooks. Math Dept will reevaluate instructional materials after the years end.

7. Personnel

Subject **A. Personnel**

Meeting Aug 16, 2023 - REGULAR MEETING MINUTES

Category 7. Personnel

Access Public

Type Information

Approval of the following personnel recommendations (ie Administrative; Certified; Classified; Certified Substitutes; Classified Substitutes; Supplement/Pupil Activity; and Mentors) pursuant to the terms and conditions of the new employee's individual contract and his/her job description. Said employment will be contingent upon (1) receipt of a satisfactory criminal record check, (2) receipt of licensure/certification from ODE (3) verification of experience and training, and (4) negative results on drug testing (as applicable)

Admin Content

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Subject

B. Classified

Meeting Aug 16, 2023 - REGULAR MEETING MINUTES

Category 7. Personnel

Access Public

Type Action

Recommended Action To approval of the following classified personnel contracts as presented:

Name: Cassie Johnson
Position: Bus Driver (full time status)
Pay Step: 1
Contract Days: 186
Contract Type: IBT Classified
Contract Term: 1 Years

Name: Danny Morgan
Position: Bus Driver
Pay Step: 1
Contract Days: 186
Contract Type: IBT Classified
Contract Term: 1 Years

Subject

C. Certified Substitutes

Meeting Aug 16, 2023 - REGULAR MEETING MINUTES

Category 7. Personnel

Access Public

Type Action

Recommended Action To approval of the following substitutes personnel recommendations as presented:

Certified

Tammy Allen
Milissa Burns
Jeri Brown
Baylee Carey
Judy Carlisle
Maggie Chaney

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Janie DeBoard
Emily Foster
Thomas Oglesby
Karlie Payton
Emily Pinkerton
Emily Pohlman
Brian Robinson
Stephani Young
Gina Bogart
Michael Durham
Kimberly Iles
Mary Weddington
Katrina Williams

Subject D. Classified Substitutes

Meeting Aug. 16, 2023 - REGULAR MEETING MINUTES

Category 7. Personnel

Access Public

Type Action

Recommended Action To approve the following Classified Substitute personnel recommendations as presented:

Classified

Elizabeth Heyne
Melissa Brunck
Megan McMullen
Jessie Satterfield
Jolenna Bush
Alysia Winkle
Cassie Johnson
Charline Fielden

Subject E. Supplementals/Pupil Activity

Meeting Aug 16, 2023 - REGULAR MEETING MINUTES

Category 7. Personnel

Access Public

Type Action

Recommended Action To approval of the following supplementals/pupil activities personnel recommendations as presented:

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- Brianne Lee Elementary PBIS Coordinator (2,500 1 year Supplemental Grant Funded)
- Natasha Shelton JH/HS PBIS Coordinator (2,500 1 Year Supplemental Grant Funded)
- Trinity Storms 7th/8th Grade Volleyball Head Coach (contract already done, just correcting prior volunteer status noted in prior meeting).
- Wayne Ferguson HS Golf Coach
- Charles Phillips Volunteer- Soccer
- Nichole Dickey Volunteer Volleyball
- Casey Taggert- Volunteer Volleyball

Subject

F. Mentors

Meeting Aug 16, 2023 - REGULAR MEETING MINUTES

Category 7. Personnel

Access Public

Type Action

Recommended Action To approval the following personnel to serve as Mentors for the current school year as recommended:

- 1 Dorothy Countryman
- 2 Chris Gobin
- 3 Steve Cox
- 4 Rachel Flader
- 5 Karie Emery
- 6 Ginger Cox
- 7 Linda Roush
- 8 Nancy Lucas
- 9 Kristan Cover
- 10 Ashlie Webster
- 11 Joey Daniels
- 12 Crystal Sheppherd
- 13 Sandy Campbell
- 14 Danny Morgan

Subject

G. Resignations

Meeting Aug 16, 2023 - REGULAR MEETING MINUTES

Category 7. Personnel

Access Public

Type Action

Recommended Action To accept the following resignation as presented:

- Malinda Wickline, full-time bus driver effective end of FY 23 contract year.

Subject

H. Approval of Personnel Recommendations

Meeting Aug 16, 2023 - REGULAR MEETING MINUTES

Category 7. Personnel

Access Public

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Type Action

Recommended Action **(Resol. #053-2023)** Motion to approve the personnel recommendations items as presented.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mr. Cox	X		X		
Mr. Gillespie		X	X		
Mrs. Hauke			X		
Mr. Lucas			X		
Mrs. Wright			X		

8. Executive Session

Subject A. Move into executive session:

Meeting Aug 16, 2023 - REGULAR MEETING MINUTES

Category 8. Executive Session

Access Public

Type Action

Recommended Action **(Resol. #054-2023)** Motion to move into executive session for the purpose of discussing details relative to the security arrangements and emergency response protocols for the board of education at 6:51 pm. The board invited Mr. Gauche and Mrs. Gobin to join the meeting as well.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mr. Cox	X		X		
Mr. Gillespie		X	X		
Mrs. Hauke			X		
Mr. Lucas			X		
Mrs. Wright			X		

Executive Content

See attached Executive Session record form.

Subject B. Return to regular session:

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Category 8. Executive Session
 Access Public
 Type Action
 Recommended Action Motion to return to regular session at 7:14 pm.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mr. Cox	X		X		
Mr. Gillespie		X	X		
Mrs. Hauke			X		
Mr. Lucas			X		
Mrs. Wright			X		

9. New Business

Subject A. Approval of HB99 Resolution Item

Meeting Aug 16, 2023 - REGULAR MEETING MINUTES

Category 9. New Business

Access Public

Type Action

Recommended Action To approve the list of staff authorized to conceal carry under HB99 for the 23-24 School year as discussed in Executive Session, pending required documentation and completion of training.

Listing is being held confidential for security reasons.

Subject B. Approval of new business items

Meeting Aug 16, 2023 - REGULAR MEETING MINUTES

Category 9. New Business

Access Public

Type Action

Recommended Action **(Resol. #055-2023)** Motion to approve new business item and resolutions as presented.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mr. Cox		X	X		

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Mr. Gillespie	X		X		
Mrs. Hauke			X		
Mr. Lucas			X		
Mrs. Wright			X		

10. Adjourn

Subject **A. Adjourn**

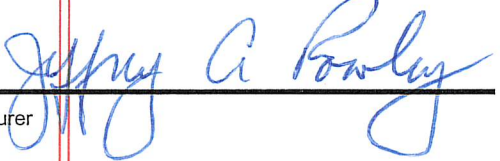
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Category 10. Adjourn

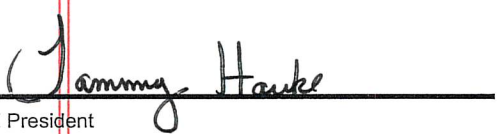
Access Public

Type Procedural

Meeting adjourned at 7:18 PM



Treasurer



Board President